

# Parent-Infant Observation Seminar Leader Job Description

<b>Title</b>	Parent-Infant Observation Seminar Leader for MSc in Psychoanalytic Developmental Psychology
<b>Reporting to</b>	Dr Olivia Sagan - Course Organiser
<b>Employer</b>	Anna Freud Centre
<b>Salary</b>	£37,856-£47,060 per annum FTE according to experience, plus 6% contributory pension scheme with Scottish Life
<b>Location</b>	12, 14 & 21 Maresfield Gardens, London, NW3 5SU
<b>Working Hours</b>	1 ½ hour seminars per week over 27 weeks of academic year. Mark end of year observational papers in August. Attendance is required at the Exam Board in September and the Degree Teaching Committee Meeting in February each year, plus one meeting per term with the Head of Course. These duties comprise a total of 70 hours over the calendar year.

## Anna Freud Centre (AFC)

As a Centre of Practice the AFC is dedicated to developing innovative and effective treatments and services for children and families. The Centre provides specialist help for children and young people in emotional distress, helping to put them back on track for a brighter future. As a Centre of Learning the AFC pioneers training and research dedicated to improving understanding of children and young people's emotional problems. The Centre is affiliated to University College London (UCL) with which it offers three masters degree programmes (one of which is also offered with Yale University) and a clinical doctorate and undertakes collaborative research studies.

## Background

The MSc in Psychoanalytic Developmental Psychology is a UCL degree programme that is run in conjunction with the AFC under UCL regulations.

There are up to 40 carefully selected students from all over the world who participate in this one-year highly prestigious course. They are not clinical trainees, but have been chosen for their academic ability to fulfil the very demanding requirements of this degree programme. However, about a quarter of them go on to undertake a training in Child Psychotherapy or in adult therapeutic work.

## Overview of the post

The main purpose of the post is to facilitate weekly group seminars during which students take turns to present an observation of an infant in the family and discuss these. The aim is to help students achieve an observational stance and to enable them to integrate the theory they are studying with empirical observations. Groups consist of five or six students.

## Main Responsibilities

### Seminar leading

- To run group seminars of 1 ½ hours per week, during academic term time (total 27 weeks), during which students discuss observations of infants in the family.
- To monitor student well being and to bring any concerns to the attention of the Head of Course.

### Marking

- Towards the end of the academic year each student writes a 4000 word observational paper on the child they have observed. The seminar leader would be expected to mark those applying to their own group during late August and early September, and act as second marker for papers from other Parent-Infant seminar groups. This would involve a maximum of 12 papers.

### Other

- To complete individual student assessment forms at the end of each term.
- To carry out any other duties commensurate with the grade and purpose of this post.
- To monitor levels of student progress and bring any concerns to the notice of the MSc Course Organiser.
- To actively follow and promote AFC policies, including Equal Opportunities and Child Protection Policies.
- To maintain an awareness and observation of fire and health and safety regulations.

### To be noted

This is not an exhaustive list of duties and responsibilities and the post-holder may be required to undertake other duties which fall within the grade of the job, in discussion with the MSc Course Organiser.

This Job Description will be reviewed regularly in the light of changing requirements and any such changes will be discussed with the post-holder.

### Enhanced police clearance

As the holder of this post will be in contact with children on a one-to-one basis, the post is subject to Enhanced Police Clearance.

<b>Breakdown of hours</b>	<b>Hours</b>
Seminar delivery 1½ hrs x 2½ terms (25 weeks) plus 2 extra seminars for assistance in writing papers or to allow observing to continue into June/July	40½
Assessment Marking 1½ hours per paper x 12 papers (maximum)	18
<b>Meetings</b>	
1 meeting per term with Head of Course and other Obs leaders	7½
Exam Board	2
Teaching Committee Meeting	2
<b>TOTAL</b>	<b>70 hours per year</b>

n.b. Or if we increase the marking time then a total of 85 hours.